

PRACTICES TO OPEN GRAND BLANC EYES DURING COVID-19

Facilities

- Appoint COVID-19 coordinator
- Establish cleaning protocol
- Install:
 - ✓ sanitizer stations
 - ✓ hand washing stations
- Provide throughout the building:
 - ✓ no touch disposal containers
 - ✓ tissue and sanitizer wipes
- Install plexiglass for high customer contact areas
- Provide signage for employees and customers
- Plan for fresh air exchange – open windows and doors
- Consider high-efficiency air filters
- Review floor plan – provide arrangements with 6 feet between persons
- Stagger shifts to allow for social distancing

Employees

- Distribute and collect Employee Return to Work Questionnaire and Acknowledgement
- Distribute high-risk questionnaire prior to their return to work
- Continue telework arrangements
- Require daily symptoms screening
- Consider daily temperature screening
- Train on:
 - ✓ hand hygiene
 - ✓ cough and sneeze hygiene
 - ✓ use of masks
 - ✓ cleaning and disinfecting high touch surfaces
 - ✓ social distancing protocols at work
- Prohibit:
 - ✓ handshakes or touching
 - ✓ in-person meeting unless approved by COVID-19 coordinator
 - ✓ travel unless approved by COVID-19 coordinator
- Maintain social distance during approved meetings

Customers

- Consider appointment only for customers or curbside service when possible
- Consider requiring all individuals in facility to wear masks
- Provide signage on door for:
 - ✓ hand sanitizer when entering
 - ✓ symptoms screening to be allowed to enter
 - ✓ social distancing protocol
- Provide hand sanitizer station at door and throughout facility
- Maintain social distance throughout facility
- Prohibit handshakes or touching
- Provide no-touch pay station
- If not possible for no touch, provide tissue or sanitizer wipes at pay station for employees and customers