

EMPLOYEE RETURN TO WORK QUESTIONNAIRE AND ACKNOWLEDGEMENT

As Grand Blanc Eyes prepares to reopen our office, we need to take steps to ensure the safety of all employees. Because of this, we need information from you regarding your current health and we need to provide you with information about what we expect when you return to work. For your safety and that of others, please answer the questions in **PART 1** to the best of your knowledge. Next, familiarize yourself with the infection prevention guidelines in **PART 2** and acknowledge your understanding and compliance at the bottom of Page 2. When you return to our physical work location, you will be trained on all infection prevention guidelines.

PART 1 – EMPLOYEE QUESTIONNAIRE

Employee Name:	Date:
SELF-DECLARATION BY EMPLOYEE	
1. Have you been diagnosed with Coronavirus (COVID-19) within the last 14 days? <input type="checkbox"/> No <input type="checkbox"/> Yes	
2. To the best of your knowledge, have you had any contact with anyone with confirmed or suspected Coronavirus (COVID-19) infection within the last 14 days? <input type="checkbox"/> No <input type="checkbox"/> Yes	
3. Have you experienced any cold or flu-like symptoms (including fever >98.6, cough, sore throat, respiratory illness, difficulty breathing) within the last 14 days? Current Temperature: _____ <input type="checkbox"/> No <input type="checkbox"/> Yes	
4. Have you travelled from outside of your local area (international or domestic) within the last 14 days? <input type="checkbox"/> No <input type="checkbox"/> Yes	
<i>**If you answered "Yes" to any of the questions above, please detail below (dates, travel locations, etc.) and immediately notify your Manager/Supervisor or Human Resources**</i>	

I understand that I have the responsibility to immediately notify my Manager or Doctors if my responses to this questionnaire change. Employee Initials: _____

PART 2 – ACKNOWLEDGEMENT OF INFECTION PREVENTION GUIDELINES

COVID-19 EXPOSURE. Employees are required to report any possible COVID-19 contact to Management.

This includes any suspected cases of COVID-19 infection or exposure within the employee and guest population.

- If an employee is made aware of anyone who may be infected by COVID-19 or suspects that an exposure to COVID-19 has occurred, they are required to report this information to Dr. Agnone or Jennifer Karnes *immediately*.
- Supervisors who receive a report must *immediately* forward this information to Dr. Walker or Dr. Agnone.

SOCIAL DISTANCING. Social distancing practices are required. Employees and customers must maintain 6' distances. Jennifer Karnes is responsible for the management of social distancing practices.

- Social distancing signs are to be maintained throughout facilities.
- All meetings are to be held remotely unless approval is obtained for in person meeting.

